

FINAL DRAFT - Kelly Middle School Improvement Plan 2005 - 2009

Overall Goal	We are committed to: an active, engaged learning community; professional development; and continually assessing and addressing the needs of Kell staff, students, parents, guardians, and community members.
SIP Goal #1	Provide an effective, dynamic schedule with programs that promote the academic, physical, and social development of EVERY student and one that needs of staff, students, parents, guardians, and community members.
Objective 1.1	Professional development - as teams, we are committed to layering the following strategies into our curriculum resulting in an active, engaged learni over the next four (4) years.

Strategy	Responsible Leader (s)	Resources Needed	Timeline	Mon
1.11 PBL - Train staff and implement Project Based Learning strategies throughout all of our curriculum (Habits of Mind).	Administration, Outside Consultant, 2 point people per Core Team	Time, Money, Training Opportunities, Staff Development Days, Instruction Construction Mtgs., Library of Projects	All staff participate in a PBL training and planning/implementation by 06/07	Instruction Staff Dev Communi Mtgs., Sw Kelly Lib
1.12 SIOP - Train staff and implement Sheltered Instruction Observation Protocol	Administration, District Support Person, Team Leader expert	Time, Money, Training Opportunities	All staff participate in a SIOP training and planning/implementation by 07/08	SIOP Che ongoing b peer shari
1.13 IB - Train staff and implement International Baccalaureate Middle Years Program.	Administration, Student Achievement Coordinator, Point Person for Subject Area	Time, Money, Training Opportunities	Participate in training of Introduction phase and Subject Specific Phase of IB by 08/09	Assessme Interactio Demonstr Investigat
1.14 - Train staff and implement Differentiated Instruction strategies with in a Comprehensive Reading Program and Accelerated Math Program at all grade levels.	Administration, Student Achievement Coordinator, Point Person for Subject Area	Time, Money, Training Opportunities, Staff Development Days, Instruction Construction Mtgs.	In progress and on-going through the life of the SIP	Develop a Literacy F Instruction sharing ar with peers Accelerate

Objective 1.2 We will continually assess and address the needs of our staff and students through the following strategies.

Strategy	Responsible Leader (s)	Resources Needed	Timeline	Mon
1.21 - Investigate and implement SPED Integration potential.	Administration, Core Content Teacher	time, training opportunities and money	On-going	Continual review wi and Staff
1.22 - Investigate and implement ELL Integration program.	ELL Planning Committee, Administration and District Representatives	time, training opportunities and money	On-going	Continual review wi and Staff
1.23 - Train staff and implement Scope and Sequence Curriculum Integration for all three grade levels.	Student Achievement Coordinator, Core Content Teachers and Administration	Instruction Construction Meetings and other planning time	Spring of 2007	Continual Review, s Eugene H Dept

Overall Goal	Promote meaningful and effective forms of communication.
SIP Goal #2	Develop and maintain structures and strategies for effective focused and direct communication to increase collaboration with students, parents, guar
Objective 2.1	Design an assessment tool to see if current communication strategies meet school needs and identify where more/better communication is needed.

Strategy	Responsible Leader (s)	Resources Needed	Timeline	Mo
2.11 - Survey ALL stakeholders to assess needs regarding current communication strategies used.	Administration & Survey Sub Committee	Subscription to Survey Monkey, asurvey tool - time & money	Fall & Winter of 2005 - 2006	
2.12 - Share results from surveys regarding current communication strategies used with all stakeholder groups.	Administration & Survey Sub Committee		Spring of 2006	
2.13 - Brainstorm list at Staff meeting, Co-Pilot meeting, Student Council meeting and Site Council meeting.				
2.14 - Provide meeting minutes from Site Council, Co-Pilots, and Team meetings by using announcements, auto dialer, school newsletter, parent letters, website, report cards, planners, blackboard, phone calls, and text messages.	Responsible Leaders of each committee and minute takers and Office Manager	People and time	Ongoing	Assess an

Objective 2.2 Create a list of ways we currently communicate with each other after survey results have been reviewed.

Strategy	Responsible Leader (s)	Resources Needed	Timeline	Mo
2.21 - PTO, Site Council, Staff, Student groups develop and propose strategies to implement communication processes based on survey results.				
2.22 - Review staff agreements and establish a protocol for communication processes.				
2.23 - Staff meeting times will accommodate communication between interdisciplinary, grade level, Related Arts, and core curricular teams.	Student Achievment Coordinator and Administration	Instruction Construction Staff Meetings		
2.24 - Create an exit survey for students, parents, and staff.				
2.25 - Assess new and/or modify existing communication strategies based on survey results .				

Overall Goal	Promote meaningful and effective forms of communication.
SIP Goal #2	Develop and maintain structures and strategies for effective focused and direct communication to increase collaboration with students, parents, guar
Objective 2.3	Create a process advocate position to serve as a liaison between all staff at Kelly regarding communication and other issues.

Strategy	Responsible Leader (s)	Resources Needed	Timeline	Mon
2.31 - Create Process Advocate job description.	PAC 10 & Administration	time	Spring 2005	PAC 10
2.32 - Nominate and have an all-staff voting.	Administration	time	Spring 2005	
2.33 - Hold staff election process.	Administration	time	Spring 2005	
2.34 - Host monthly meetings.	Process Advocate	time	ongoing	Assessme Staff
2.35 -Process advocate will serve as Pac 8 representative.	Process Advocate	time - twice a month meeting	ongoing	Assessme Staff