

Kennedy Middle School
Site Council Minutes
September 22, 2009
Meeting Notes

Attended By: Charlie Smith-Principal, Greg Harrowe-8th Grade Parent, Renee Travis-7th Grade Teacher, Michelle Bierman- Classified, Mark Bennett-Asst Principal, Liz Henrickson- 6th Grade Teacher, Nolan Heinz- 8th Grade Teacher, Ann Reeder-6th Grade Parent, Calvin Reeder-6th Grade Student, Lisa Christon-7th Grade Parent, Jimmy Criston-7th Grader, Janell Schoellhorn-7th Grade Parent

Trainer-Margot Helphand

I. Meeting Goals

- Orient members to the site council law
- Develop site council bylaws
- Develop an initial work plan for the council

II. Margot Helphand reviewed the site council law, open meeting law
(See attached)

III. Bylaws (see attached)

Site council members reviewed the draft set of bylaws provided by Margot Helphand, revised them and reached consensus on the content.

IV. Initial Work Plan

October

- Orientation to 4-J goals and key initiatives
- Orientation to school improvement planning focus at KMS
- Finalize election of chair

November

- Review student data

December

- Begin development of student improvement goals to review with key stakeholders.

January

February

March

V. Chair

Michelle Bierman was selected to be the council chair. Since there was no quorum, a final vote will be held when there is a quorum.

VI. Assignments

1. Prepare minutes and revised bylaws – Margot
2. Recruit 6th grade parent rep and at large parent- Charlie
3. Establish meeting day and time. Tentative date and time – first Thursday at 3:40. - Charlie