

PRESENT: Eric Anderson-RMS Principal, Joel Lavin –RMS Vice Principal, Nancy Collie–Volunteer Coordinator, Melanie MacKinnon–PAR Co-Convener, Deb McCarty–PAR Co-Convener, Maggie Carlson–PAR Secretary, Coleen Alexander- PAR Treasurer, Terrie Monroe, Mary Huynh-Watkins, Rachell Coe, Sean Mondragon, Daniel Nurre, Kathy Hennessy, Art Farley, Yin Wu, Michelle Mikkelson, Anne Cole, Susan Hirata

PAR Business meeting minutes are now located in a notebook in the office – They are posted on the web site as well.

You are welcome to come before PAR meetings from 8:45-9am, the 3rd Friday each month, for coffee and a chance to chat with Eric and Joel.

INTRODUCTIONS – Good Morning and Welcome - Melanie MacKinnon
Please introduce yourself and name/grade of your student.

PRINCIPLE REPORT – Eric Anderson @ anderson_er@4j.lane.edu , Joel Lavin @ lavin@4j.lane.edu

1) Thank you to PAR for paying for a Staff Development Rafting Trip that took place on Friday before school started. The Staff had a great day. They are still talking about it. They could not have done this trip without PAR support due to the funding cuts this year. This is a great way for staff to work together, bond, and establish new ideas for the year.

2) Budget

RMS has been hit hard this year. It is two fold.

- A) Decreased funding to schools
- B) RMS enrollment is down from what was expected. 2 weeks ago we were down 50 students, this week we are down about 20 students. This puts our enrollment at 580. We are capped at 600. This is important as that decrease adds up to about 1.0 FTE.

We are able to keep staffing for this year, but next year we will loose that staffing. We are looking at about 5 classes.

We have less than expected student population in the south region. We can take transfers from North and Sheldon area, but not from Spencer Butte and Churchill region.

Question from parent – Can we write a letter to the district asking for the ability to take all transfer request up to the 600 cap? This will keep our programs healthy. Yes – It could come from PAR. Michele Mikkelson and Deb McCarty will construct a letter and Eric will be available for any clarification.

Oct 1st is the date they count to project for next year. Transfers of 8th graders will not help the projection. We really would like to see an increase in 6th graders.

- 3) Zero Periods - These are 35 min classes that happen before school to help students that need to bring their skill level up. They are set up before school because they do not want to pull students out of their regular class time or disrupt their schedule when they don't need to. There are two Zero Period classes at this time.
 - A) French Immersion – extra money raised by a direct drive to parents of French Immersion students was used to keep Catherine Weibe's position as well as provide this Zero Period class.
 - B) Write 360 – is a writing class to help 7th and 8th graders. Our writing scores at RMS are 72%. This is higher than other schools in the district, but still very low. This class will help 7th graders, who are having trouble with their writing skills to pass the 7th grade writing Benchmark test.

- 4) Campus Supervision -
 - A) There have been a few different people working the position of crossing guard at lunch and before school. The school is working to keep the lunch program. See more on this in Lunch Merchant section, below. There will be a homework club starting on Monday after school. The study period Walt was running is gone. A parent expressed concern and sadness over this.
 - B) Student Behavior was a concern at the end of the last school year. An effort by Eric and Joel to use visibility as a deterrent is underway. Eric and Joel do a check at lunch in the parks and behind merchant buildings. There have been no problems yet this year. Question from parent: Would it be helpful to have parent volunteers at lunch? Yes – contact Nancy Collie, Volunteer Coordinator at collie_n@4j.lane.edu if you are interested in being present in the halls during early or late lunch.

- 5) Bullying – There has been two reported incidence of bullying of a 6th grader by an 8th grader this year. This is a very important issue and is not acceptable at Roosevelt. Because of this, the start of safety week will be pushed back to Tuesday. On Monday, in House, there will be a school wide education/intervention on bullying. Eric and Joel have worked with staff on a power point presentation so each House gets the same consistent message of intolerance for bullying. Web leaders will be promoted and students reminded of the leadership these 8th graders provide. Web has been an outstanding program to help empower students to lead and set example.

AGENDA –

- 1) **Communication** – Joyce Stevenson stevenson_j@4j.lane.edu
See handouts from Joyce and Deb McCarty. Joyce took us through the correct route for writing articles for enews , paper newsletter, autodialer, Web site and flyers to House. All communications must first go through Joyce. She will then send them to the correct person. This will keep communication in the school clear, consistent, and efficient.
- 2) **Grants** - Melanie MacKinnon @ melaniem50@gmail.com
Grant money comes from the Showcase House basket and Staffle Raffle. Around \$5000 was earned from these events last year. Because the teachers put in such a wonderful effort picking basket themes and collecting items, and have offered their special time and skills for the Staffle Raffle, PAR wants to see that money go back to the teachers in the form of grants.

At the end of last year there was talk by the teachers to use the full grant money toward staffing. It sounds like the plan for this was dropped due to circumstances.

Eric and Joel will remind staff there is still money and that they can fill out applications to request a grant for classroom items or projects. PAR requests the applications be turned in soon, as this is last year's business. More grants will be available in the Spring after Showcase 2010.

Additional PAR funds requests can come from administration.

- 3) **PAR time survey** - Melanie MacKinnon @ melaniem50@gmail.com and Deb McCarty @ dmmc@msn.com

After an extensive survey asking RMS families if they would like PAR Business meetings once a month on a Friday Morning or once a month on an Evening, it was decided by PAR the meeting would remain on the 3rd Friday of each month 9am-10:30am. There were a few factors in deciding:

- a) Votes were collected for each time, after looking at it, it was determined more people would actively and consistently come to the Morning time.
- b) Nancy Collie, Volunteer Coordinator and Joyce Stevenson, RMS classified staff could only attend during school hours. Their input is very important in the business meeting.

Eric requested we still keep the “Hot topics”, a shortened version of important business meeting topics, before each evening education meeting. This will keep everyone in the know.

4) PAR Bylaws – Melanie MacKinnon @ melaniem50@gmail.com

Melanie has done some research on other PAR or parent groups. Our group has never had any bylaws or guidelines. Melanie will get a smaller committee together to create a guideline and will present it to PAR for approval.

5) Volunteer Coordinator Report – Nancy Collie@ collie_n@4j.lane.edu

- c) Magazine Sale – kick off is Oct 14th. No turn in dates set yet. They will need volunteers to work the turn in tables.
- d) Activity Night – Thursday, October 22nd. 6th graders and new to the school 7th and 8th graders can come at 6:15pm. All other students at 6:30. Students can wear costumes, no masks, no weapons.
- e) Parent conferences are Nov 9th and 10th.
- f) House Parents – only about ½ the Houses have House Parents signed up. Nancy feels the House Parent description asks too much of the parents. She would like to see a change in the duties.
- g) Open House – set now for Thursday, October 1st. Eric reports the date was changed due to a conflict with other schools. The Oct 1st date will stay. Staff made many calls to ensure no conflict with other feeder schools.

6) Treasurer's Report – Coleen Alexander @ cmbalex@earthlink.net

See attached report. Currently \$82,908 in bank account. Volunteer Coordinator position has not been paid for yet this year.

Staff rafting trip cost \$2080

Back to school picnic \$250 band, Ice cream \$250, \$85 ice cream supplies.

Yearly income of PAR comes from –

Escrip – around \$8,000-\$9,000 a year

Paper scrip – around \$500-\$600 a year

Showcase silent Auction – Changes a lot each year, as it is new in the last few years.

2008 around \$14,000, 2009 around \$17,000 a year

7) Scrip and escrip – Maggie Carlson scottc15@yahoo.com 484-9286

Grocery Scrip carried this year is Unique Eugene (10%) and Capella (5%). We are dropping Sundance and Newman's because Unique Eugene can be used at each of these stores.

Request made for addition help in the area of Escrip and grocery scrip. Michelle Mikkelson will be helping Maggie, but they would like more people with fresh ideas on the scrip committee.

8) **Lunch Merchant Update** - Deb McCarty@ dlmmc@msn.com

Deb is working with Eric on a letter/proposal to present to businesses that our RMS students frequent across the street lunch time. \$6,500 is the cost of having a staff person work the cross walk for the school year. The businesses have pledged \$700 so far. Student fees pay for \$4,500. There is still \$2000 to go. Deb is confident this will come from other businesses.

Allann Brothers is talking with Deb about a Fundraiser they have.

Deb request that we all remember to thank the businesses that donate whenever we can.

9) **Site Council** – Eric Anderson @ anderson_er@4j.lane.edu

Eric looked at guidelines for site council meetings and discovered that the size of Roosevelt's site council needs to be looked at. There needs to be an equal number of teachers = students+ parents +classified +Administration. Our site council is not balanced at this time. This equation is for voting members. Eric is reviewing changes that need to be made.

There are also reviewing how people are picked for site council. In the past teachers were chosen because they were on leadership group. It looks like there needs to be a voting process instead.

One of the goals of site council this year is to work on the achievement gap. Currently a book about global achievement gap is being reviewed. Site council will develop a school improvement plan.

There will be childcare provided at 1st PAR education meeting of next year to see if this helps bring more parents to the meetings.

**NEXT PAR MEETING OCTOBER 16TH, 9AM TO 10:30AM,
ROOM B-11**

Please join us 8:45 to 9am for good coffee and conversation with Eric and Juan